

# PLACEMENT WEEK ITINERARY

November 3-8, 2013

2014 Sea Grant Knauss Fellowship

## Contact Information

Chelsea Berg                      Office (301) 734-1085, Cell (231)360-7200, Email: Chelsea.Berg@noaa.gov or  
oar.sg.fellows@noaa.gov

Kola Garber                      Cell (202) 669-3552, Email: Nikola.Garber@noaa.gov

## NOTES:

Business dress all week starting Monday, November 4th

Bring comfortable shoes (i.e. tennis shoes) to walk between interviews

“All” refers to all finalists

## SUNDAY, NOVEMBER 3, 2013

**ALL**

5:00 pm                      Dinner, TBD

6:00 pm                      Welcome and Placement Week Overview

Dr. Leon Cammen, Director, National Sea Grant College Program

Dr. Nikola Garber, Acting Deputy Director, National Sea Grant College Program

Chelsea Berg, Knauss Program Manager, National Sea Grant College Program

## MONDAY, NOVEMBER 4, 2013

### Executive Finalists

6:30 am                      Breakfast at hotel (optional)

7:00 am                      Depart hotel for Consortium for  
Ocean Leadership

8:00 am                      Overview of day and briefing by  
potential hosts

5:00 pm                      Wrap up

### Legislative Finalists

6:30 am                      Breakfast at hotel (optional)

7:30 am                      Depart hotel for Library of  
Congress

8:30-4:30 pm              Congressional Research Service  
(CRS) workshop

## TUESDAY, NOVEMBER 5, 2013

### Executive Finalists

6:30 am Breakfast at hotel (optional)  
7:30 am Travel to NOAA Science Center,  
1301 East-West Hwy  
Silver Spring, MD  
8:00 am Schedule interviews with potential  
hosts  
1:00 pm Begin interviews with potential  
hosts  
1-5:00 pm Safe Room Available  
6:00 pm Interviews end for the day

### Legislative Finalists

6:30 am Breakfast at hotel (optional)  
9:30-11:30 pm Meet with current Legislative  
Fellows, Location: Russell 253  
11:30 pm Lunch  
1:00-4:10 pm Briefing by potential hosts,  
SVC 209  
4:20-5:00 pm Schedule interviews with  
potential hosts

## WEDNESDAY, NOVEMBER 6, 2013

### Executive Finalists

6:30 am Breakfast at hotel (optional)  
8:00 am Continue interviews with  
potential hosts  
8-5:00 pm Safe Room Available  
6:00 pm Interviews end for day

### Legislative Finalists

6:30 am Breakfast at hotel (optional)  
9:00 am Begin interviews with potential  
hosts  
9-5:00 pm Safe Space Available  
6:00 pm Interviews end for day

### **ALL**

5:30 - 8:30 pm Dinner - RFD's, 810 7th St NW, Washington, DC 20001

## THURSDAY, NOVEMBER 7, 2013

### Executive Finalists

6:30 am Breakfast at hotel (optional)  
8:00 am Continue interviews with  
potential hosts  
8-5:00 pm Safe Room Available  
1:30 pm Interviews end for day

### Legislative Finalists

6:30 am Breakfast at hotel (optional)  
9:00 am Continue interviews with  
potential hosts  
9-5:00 pm Safe Space Available  
6:00 pm Interviews end for day

### **ALL**

5:30 - 8:30 pm Dinner - McGinty's, 911 Ellsworth Dr., Silver Spring, MD

FRIDAY, NOVEMBER 8, 2013

**Executive Finalists**

6:30 am Breakfast at hotel (optional)  
8:00 am Travel to NOAA Science Center,  
1301 East-West Hwy  
Silver Spring, MD  
8:30 am Placements Begin  
1:00 pm Disperse to obtain signatures on  
ratification documents and  
discuss new placements

**Legislative Finalists**

6:30 am Breakfast at hotel (optional)  
9:00 am Morning set aside for meet-and-  
greet  
1:30 pm Placements Begin  
3:30 pm Disperse to obtain signatures on  
ratification documents and  
discuss new placements

**ALL**

6:00 pm ALL RATIFICATION DOCUMENTS returned to the National Sea Grant Office  
or Program Manager